



New Jersey Department of Children and Families Policy Manual

Manual:	CP&P	Child Protection and Permanency	Effective Date:
Volume:	X	Forms	
Chapter:	A	Forms	8-22-2007
Subchapter:	1	Forms	
Issuance:	14.86f	CP&P Form 14-86f, Identified Surrender Affidavit	

Click here to view or print the CP&P Form [14-86f](#), Identified Surrender Affidavit.

WHEN TO USE IT

The affidavit, CP&P Form [14-86f](#), is used when a surrendering parent desires to identify the individual(s) that he or she wants to adopt his or her child that who is the subject of the Surrender of Custody and Consent to Adoption, CP&P Form [14-86](#).

HOW TO USE IT

- Access it through the Create > Casework > Court/Legal > Options Drop-down.
- Only complete this template outside of the NJ Spirit application as part of a contingency plan when the application is unavailable. However, in doing so, you are still required to create the form in NJ Spirit when the application becomes available.
- Print the form for approval and signatures, as explained.

TIPS FOR COMPLETING THE FORM

CP&P Form [14-86f](#) is now a template to be completed in NJ SPIRIT. Prepare the form in quadruplicate. The Worker fully explains the meaning of the surrendering parent's signature on the form.

The Worker reads the affidavit aloud and the surrendering parent follows along from another copy.

The Worker enters the required specified information utilizing information supplied by the surrendering parent into the text form fields. Each text form field includes specific instruction required for each field. The surrendering parent

signs the affidavit in the presence of two CP&P representatives, the Local Office Manager and the Supervisor, or, when this is not possible, two Supervisors. The Worker ensures this form is witnessed, stamped, and signed by a notary after its completion.

DISTRIBUTION

Original	-	Court
Copy	-	Case Record
Copy	-	Surrendering Parent
Electronic copy	-	NJ SPIRIT Electronic Case Record